



INTERNATIONAL ACADEMY OF APPLIED SCIENCES

THE GENERAL ENGLISH LANGUAGE PROGRAM FOR DIPLOMATS AND INSTRUCTION METHODOLOGY SYLLABUS

Course Materials/Contents:

- 1- New Headway Series (5th Edition): 60% of the course syllabus for the levels (Intermediate, Upper-intermediate, and Advanced).
- 2- Extra-curricular Materials: 40% of the course materials for the levels (Intermediate, Upper-intermediate, and Advanced).
- 3- Analyzing Discourse and Media Discourse: 50 % of the course Materials for the levels (Proficient and Media Discourse)
- 4- Extra-curricular materials: 50% support materials selected from live and current issues and examples for the levels (Proficient and Media Discourse).

This program runs for a full year of language instruction and learning. It is divided into FIVE successive and complementary phases:

1	Intermediate:	2 Months	40 - 50 Hours
2	Upper-Intermediate:	2 Months	40 - 50 Hours
3	Advanced:	2 Months	40 – 50 Hours
4	Proficient:	2 Months	40 – 50 Hours
5	Media Discourse/Analyzing Discourse	2 Months	40 – 50 Hours

General English Intermediate (B1)

For students at the “threshold” or intermediate level. In this class, you will build your skills to an intermediate level of English. You will explore themes like communication in the digital age, building communities, and emotion in technology. By the end of this course, you will have learned to...

- Discuss cause and effect
- Make comparisons
- Discuss change
- Express preferences
- Tell simple stories across major time frames (past, present, and future)

General English Upper-intermediate (B2)

By the end of this course, students will be able to...

- Report factual information
- Give organized, detailed presentations
- Narrate across time frames (past, present, and future)
- Debate a topic of interest
- Give advice

General English Advanced (C1)

By the end of this course, students will be able to...

- Support opinions on practical, social, and professional issues.
- Discuss societal issues and clarify points
- Hypothesize and speculate (about present, past, and future events)
- Deal with unfamiliar situations and justify decisions

General English Proficient (C2)

For highly advanced speakers of English, this course will refine and polish your English-language skills.

- Use humor in a speech or presentation
- Give detailed, organized, and varied presentations
- Discuss complex topics and discuss issues from different sides
- Talk about current trends and share their opinion

Instruction/Training Methodology:

(Tailored specifically for Mixed-ability classes that include learners from various levels)

1. Instructor-led sessions
2. Self-learning exercises and tasks
3. Pair/Group activities
4. Cooperative and collaborative learning
5. Home tasks and assignments
6. A Balanced Focus on the four language skills: Listening, Speaking, Reading, and Writing.
7. Visitor speakers
(Some speakers will be invited during the course to give the opportunity to the participants to practice their language skills in live simulations)
8. A selection of media topics on politics, economics and international affairs.
9. Progress checks and achievement portfolios.

10. End of level tests/evaluations

Diplomatic English Course

The English for Diplomats course is specifically designed to develop the English language skills required by diplomats and ambassadors in the everyday operation of their office. The course focuses in particular on improving participants' oral communication skills, in both formal presentation, meeting and negotiation scenarios and more informal social situations.

The English for Diplomats course will assist participants to develop the English language skills for:

- Communicating effectively and confidently in English
- Preparing and delivering speeches and presentations on a wide range of topics
- Conducting negotiations
- Chairing and participating in meetings and conferences
- Discussing current and foreign affairs
- Speed-reading for specific information and absorbing high volumes of information in short periods of time
- Writing clear and concise E-Mails and letters
- Making and receiving telephone calls
- Entertaining diplomatic guests
- Training Focus

The English for Diplomats course is structured to cater for the needs of the individual participants; however, the course training will generally include the following elements:

- Development of participants' vocabulary, in particular focusing on persuasive and diplomatic language to enhance participants' understanding of the subtleties of the English language
- Individual fluency training designed to improve accent and pronunciation
- Practice presentations and speeches prepared and delivered under simulated time/pressure constraints
- Simulated negotiation exercises focusing on interaction with other participants, thought framing, processing arguments and responding appropriately
- Plenary discussion sessions on the news of the day based on, for example, articles from the Financial Times, the Economist and Foreign Affairs
- As required by individual participants, remedial language training focusing on, for example, grammar, comprehension, oral and written expression